

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT County Fire	(2) MEETING DATE 7/21/2015	(3) CONTACT/PHONE Robert Lewin (805) 543-4244 Suzi Cain (805) 543-4244	
(4) SUBJECT Request to approve a contract with the City of Morro Bay totaling \$115,044 for County Fire to provide dispatch services for Morro Bay Fire and Harbor Departments. District 2.			
(5) RECOMMENDED ACTION  It is recommended that your Board approve a contract with the City of Morro Bay to provide dispatch services for the Morro Bay Fire and Harbor Departments. This is a continuation of the interim agreement your Board approved on September 23, 2014.			
(6) FUNDING SOURCE(S) City of Morro Bay	(7) CURRENT YEAR FINANCIAL IMPACT \$115,044	(8) ANNUAL FINANCIAL IMPACT \$115,044	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: <u>09/23/14</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) District 2			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: County Fire / Robert Lewin (805) 543-4244  
Suzi Cain (805) 543-4244

DATE: 7/21/2015

SUBJECT: Request to approve a contract with the City of Morro Bay totaling \$115,044 for County Fire to provide dispatch services for Morro Bay Fire and Harbor Departments. District 2.

## **RECOMMENDATION**

It is recommended that your Board approve a contract with the City of Morro Bay to provide dispatch services for the Morro Bay Fire and Harbor Departments. This is a continuation of the interim agreement your Board approved on September 23, 2014.

## **DISCUSSION**

The San Luis Obispo County Grand Jury presented a report in 2013 regarding "Consolidation of Public Safety Dispatch Systems." This report focused on the feasibility and the cost savings of consolidating dispatch services. Currently of the seven incorporated Cities in San Luis Obispo County there are six dispatch centers, in addition to the Sheriff's Office dispatch center.

The City of Morro Bay recognizes the benefits of contracting dispatch services with County Fire, based on the success of the interim agreement your Board approved on September 23, 2014. Morro Bay Police Department had been evaluating the services they were able to provide to their community with limited dispatch personnel as well as difficulties they historically had with hiring and retaining dispatchers. Several meetings and discussions were held between Morro Bay City personnel and County personnel regarding the possibility of providing dispatch services.

Morro Bay recognized the benefits they would experience by having County Fire provide dispatch services for their fire and harbor departments. County Fire is able to provide a higher level of service, improved radio communications, and improved automatic fire aid. The benefit to the County is that additional staff is available at no cost, multi-agency coordination is improved during emergencies, and service to all customers is enhanced when dispatchers have adequate time to deal with the multitude of calls a dispatch center can receive. Additionally, during periods of decreased activity the additional dispatchers are available to supplement services to the unincorporated areas of the County.

Morro Bay City Council held a Special City Council Meeting on August 11, 2014 to discuss and authorize a contract with the Sheriff's Office and an interim agreement with County Fire for contracting dispatch services. The Morro Bay City Fire Chief and Police Chief as well as County Fire Chief Robert Lewin and Undersheriff Tim Olivas were in attendance and answered questions presented to them by the City Council. At the conclusion of the meeting the City Council voted 5-0 in favor of pursuing a contract with the County for dispatch services.

Because of the pending consolidation, the Police Department stopped hiring dispatchers they were losing through attrition. Due to reduced staffing levels and the impacts this caused, the Sheriff's Office, County Fire and Morro Bay quickly began working out the parameters and language of contracts for dispatch services. While the contracts were going through the approval process, it became necessary for the Sheriff's Office and County Fire to start providing dispatch services for the City of Morro Bay on an emergency basis early in September 2014.

An interim agreement was reached with the County to provide dispatch services for both the Fire Department and the Harbor Department. This interim agreement that is currently in place, which was approved by your Board on September 23, 2014, allowed the City of Morro Bay and County Fire enough time to address employee transfer issues of bringing one Morro Bay employee in to the County Fire Department as a CAL FIRE employee. (CAL FIRE serves under contract as the County Fire Department). This transfer is now complete and the new position has been included in the FY 2015-16 contract between the County and CAL FIRE. It was agreed that once the process of bringing the Morro Bay employee over was completed, County Fire would bring back to the Board a contract for services.

The attached Agreement with the County will provide dispatch services for both the Fire Department and the Harbor Department. This Agreement shall become effective on July 1, 2015 at 0001 hours and shall remain in force until terminated by either party.

#### **OTHER AGENCY INVOLVEMENT/IMPACT**

County Counsel has approved the attached contract and agreement as to form and legal effect.

#### **FINANCIAL CONSIDERATIONS**

Funding for this Agreement will have no impact on the Department's budgeted level of General Fund Support. The information below shows the revenue and expenditures estimated for the FY 2015-16 contract with a net county cost of zero dollars. There will be additional increases each year which will be fully funded by the City of Morro Bay. An updated schedule A will be provided to them reflecting these increases annually. All future increases will have no impact on the Department's budgeted level of General Fund Support.

	<b>Estimated Cost for FY 2015-16</b>
<b>Revenue</b>	
<b>City of Morro Bay</b>	\$115,044
<b>Expenditures</b>	
<b>1 FTE, including benefits</b>	\$115,044

#### **RESULTS**

Approval of this contract will provide Fire and Harbor dispatch services for the City of Morro Bay. It is anticipated that this contract will be cost effective for the City of Morro Bay, provide an increased level of service and provide emergency medical dispatching (EMD). The contract outlined above will enhance the capabilities County Fire services which contribute to the County's community-wide goals of a Safe Community.

#### **ATTACHMENTS**

1. Contract Between County of San Luis Obispo and City of Morro Bay